



Morwenstow Parish Council

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Draft Minutes of the Monthly Parish Council Meeting; held at 7:30pm on Wednesday 17th January 2024 at the Community Centre.

1.	Attended by: Cllrs. J Hobb (Chair) J Phipps (Vice-Chair) K Boundy, G Worden, N Steer, C Myers, J Payne & K Jones.
2.	Apologies for absence were received by: Cllr. R Savage & C.Cllr S Tilbey.
3.	Public Participation: No members of the public were present.
4.	Disclosures: None were received.
5.	Dispensations: None were required.
6.	The previously circulated minutes of the Monthly Parish Council meeting held on 15 th November 2023 were approved and signed by the Chair.
7.	Matters arising from the minutes and updates – for information only. <i>The internal auditor and playpark equipment check provider have been appointed. The cost of an accompanied visit for the playpark is an extra £50.</i>
8.	To receive a report from our Cornwall Councillor: Shorne Tilbey. County Councillor Tilbey was not present to make a report. Cllr Boundy had wanted to ask some questions of C.Cllr. Tilbey - these were spoken of in this item. The Clerk is to email Oliver Jones and C.Cllr. Tilbey with the items, requesting an update for the February meeting. <ul style="list-style-type: none"> • The water tabling/collection of loose hedge trimmings is awaited from the recent work at the 'Gladwish Land' – when will it be finished? A degree of urgency was felt by all Council members. • Hobbs Choice to Pinkhams, there is a water issue again – sheet ice forms here. • 'Welcome to Cornwall' sign on the Devon border has been heavily graffitied with stickers. • On the Devon border with Bradworthy – the cast iron sign has disappeared on West Youlstone Bridge. The Chair wanted to ask for an update on the Community Housing projects – this item to go on the February agenda.
9.	Parish Maintenance and Matters for discussion: <ol style="list-style-type: none"> a) To note completed tree log; nothing to note - to be signed at the February Monthly meeting. b) To note completed playpark log; Cllr. Savage not in attendance – to be signed at the February meeting. c) To note completed overall grounds log; checked and signed – one small issue had been attended to by Cllr. Payne. An issue had been brought to our attention by a Parishioner regarding the pedestrian gate latch - Cllr. Payne to address. d) To note completed outdoor fitness equipment log; checked, signed and retained. e) Noticeboards; repair schedule to be resumed before Spring -PSJ Garden Services to be asked when he can do this. f) Toilets damage + decorating; Damage was caused to the men's toilet, whereby the hand towel dispenser was broken and smashed up, the pieces were put in the toilet along with the paper towels – causing a blockage. The dispensers will need to be replaced and an emergency repair was necessary for the toilet. This could lead to further issues. A query was raised over who is currently emptying the ladies sanitary bin as a contract really ought to be in place. The Clerk is to ascertain this and request contact details from Rowen Mackenzie at The National Trust. No one has come forward for decorating following the advertisement in the Hamlets. The Cllrs. agreed to see to the decorating themselves and to also give the slide a coat of paint at the same time. g) Invasive species survey request. <i>Tamar Valley are trying to establish what is known locally about several invasive non-native plant species such as giant hogweed, Himalayan balsam, Japanese knotweed and American skunk cabbage. Cllr. Boundy reminded the Cllrs. that he had previously given this information marked on a map but nothing was done about it. Cllr. Jones agreed to complete and return this. Clerk to pass on to Cllr. Jones.</i>
10.	Health & Well Being Project Update: <i>Planning is still going through the process. The Cornwall AONB had objected again but have now removed their objection following the understanding that this proposal does not contain flood lighting. Sport England (SE) have a holding objection at present, but a further map has been provided for them for clarification. SE consulted the Football Foundation (FF) again who wanted more detail, as did SE on the map re run off areas and also want a Community Use Agreement (CUA). A teams meeting took place on Monday with the Cornwall Football Association and the FF, we are yet to receive the comments but the meeting was left that they were now happy with the run off areas and that the lease with MFC removes the need for a CUA. An objection has also been received by a member of the public. The Chairman met with the member and has talked through things.</i> <i>The Planning Officer is content with the application, providing the comment from SE is positive as has been suggested, although an extension of time will likely be required. The Officer has also asked the CC in house noise team to confirm that with the previous scheme having been larger – it is valid to cover the now smaller proposal.</i>

11.	<p>Policy Reviews:</p> <ul style="list-style-type: none"> • Code of Conduct – <i>the most up to date version available has been adopted</i> • Complaint handling • Data protection • Health & Safety • Statement of internal control - <i>change to internal auditor details</i> • Website terms and condition of use & Morwenstow Community Centre Wi-Fi. <i>It was noted that the Community Centre Committee are now using the wi-fi full time in order for their solar panel installation to be able to process the solar generation data. A query was raised over the new cut off switch for the installation and a change to fire regulations - new procedure to be ascertained.</i> <p>All policies were adopted with the comments above noting any alterations.</p>
12.	<p>Civility & Respect Pledge: <i>Councillors considered the pledge and feel that all the objectives are upheld in any case so are happy to pledge.</i> There is no desire to sign up to the Local Council Awards scheme.</p>
13.	<p>CAP Action Plan Review: Thoughts on this required by the Bude & Camelford Community Network Panel - deadline Friday 26th January. <i>Cllr. Phipps outlined the CAP meeting where this was introduced. Councillors had all seen this beforehand and felt that it is very comprehensive. No additions or amendments were proposed.</i></p>
14.	<p>Community Centre Defibrillator contract expiration nearing. <i>March 2024 is the expiry date – it had been suggested that the battery is fine for another couple of years. This will be confirmed. The Clerk, Cllrs. Hobbs & Phipps to investigate further for the next meeting to update. Cllrs. were happy to leave a decision to the above.</i></p>
15.	<ul style="list-style-type: none"> • D-Day celebration 6th June 2024. A beacon will be taken part in. Cllr. Hobbs to speak to the landowner. Other events are planned. Details will be sought to ascertain if any bell ringing or a church service will take place. • Hawker 150 years – various celebrations will take place throughout 2025. This will be a year of celebrations – more details will follow as and when available.
16.	<p>Register of Interests: Return of documents from those with changes. <i>Received from Cllrs. Worden, Boundy, Payne & Myers. Cllr. Tilbey outstanding – Clerk to request return for February meeting.</i></p>
17.	<p>Training available: Number of opportunities within the Training Bulletin – available to all Councillors – see Calendar. The Clerk will attend ‘year end and audit – councils over £25,000’. The online learning hub has been subscribed to. No other opportunities taken up at this point. The Chairman took the role from the Clerk while she left the room for the Cllrs. to discuss pay scale and performance – separate confidential minutes.</p>
18.	<p>Correspondence: The following items were noted.</p> <ul style="list-style-type: none"> * Cornwall Council: Town & Parish Council Newsletter; Supplier newsletter; CAPS; affordable housing; precept paperwork; positive planning newsletter; planning consultations x 2; road closure; precept acknowledgement; off street parking order; Oliver Jones; food waste info (N.C. not until stage 4); resettlement service – Afghan refugees; appeal notification; Local Government Finance Policy Statement 2024-25, Youth service provision * Cornwall ALC: Training opportunities; T & PC Budget help; December edition of Civility, Respect Newsletter & strategic review of membership services. * NALC – Events; Newsletters; CEO Bulletin; job listings. * TEEC price increase notification * Moor Planning – re application: PA23/08433 * Various Emails re Health & Wellbeing Project and quotes * Rowen Mackenzie & Rhodri Davies – National Trust – re Duckpool toilets. * Peninsula Transport Consultation * Newsletters and updates from Information Commissioners Office; HMRC; Volunteer Cornwall; South West Coast Path; Rural Service Network; Funding digest; Zurich; Citizens Advice – Winter Edition ,Clean Cornwall, ICO, South West Coast Path, ; * Notification of Clear Councils (former BHIB insurance) takeover; * Cornwall AONB * East Youlstone Flyer for Publication * Seven Concerned Citizens * Local Plan North Devon & Torridge * Countryfile * NHS Cornwall together * Tamar Valley invasive species * NatWest – interest rates * MCC – new contact details list * Member of Public & Parishioner emails re pre-app advice noted below * Parishioner email – hook & eye damage to pedestrian gate at MCC – Cllr. Payne to address. * Request for catering trade from the car park – received via MFC. Clerk to contact for further details for discussion at the February meeting. A question was raised as to whether the street vending license is still in place for the Council - to be ascertained.

* Bude Climate Partnership meeting – **a report was given by Cllrs. Steer & Hobbs.** The project has come forward using Lottery & Government Funding. This is for Bude and the wider areas to ascertain climate change affects; and to consider mitigation for various scenarios, leading to action plans for preventative measures. There have been 5 x 8-hour jury sessions spanning a wide coverage of residents. Other funding is available for this and the event was well attended by multi agencies, with the Environment Agency attending in high numbers. Further community engagement will take place. Bude is the most vulnerable place in the UK for the sea level rising. £200k was secured for the climate jury and feasibility studies. A further £3M has been secured to come up with the protection plan. It was felt that there is generally a lack of understanding of climate change and how to tackle it among the population.

19. Finances: The accounting spreadsheet had been distributed to Councillors with the Agenda. All payments were agreed as per the schedule. The invoices were checked and initialled by Cllr. Hobbs, the cheques were signed and initialled by Cllrs. Boundy & Phipps. Cllrs. Payne & Steer checked and signed the bank statements. Invoices paid were as follows: Aquiss – Broadband: £32.00; Mrs S Francis – Public Toilets management: £324.26; Parish Magazine Printing – Hamlets for November: £55.40; Chadds – Paper towels: £48.54; Morwenstow Community Centre Committee – Room Hire & Storage: £102.00; Cornwall ALC Ltd – Training: £32.00; D & I Bridgman – repairs: £4.68; Cornwall Council – Planning Fee: £234.00; Avast Security – 3 years security: £89.99; Mrs S Rosser – Clerk salary Oct – Dec + Salary inc back dated pay: £2046.94; ICO – Yearly registration: £35.00. GRANTS: Holsworthy Rural Transport - £250.00; Cornwall Air Ambulance - £250.00; Morwenstow Methodist Church - £125.00; Woodford Methodist Church - £125.00; Morwenstow Parish Church - £250.00; Morwenstow Senior Citizens Lunch - £250.00.

Bank reconciliation at 31st December 2023

Balance as at 30/11/2023	- £13,993.59
Plus income (Kilk re Duckpool)	- £ 364.00
Less expenditure	- £ 1,536.78
Balance as at 31/12/2023	- £12,820.81
Bank statement as at 31/12/2023	- £12,820.81
Less outstanding payments	- £ 0.00
Business reserve balance as at 31/12/2023	- £10,186.22
Total funds held as at 31/12/2023	- £23,007.03

20. Planning:
Applications received for consultation by members to agree a consultee response to be submitted to Cornwall Council:

P1 - [PA23/08435](#) | Listed building consent is sought for converting two first floor rooms into bathrooms, creating a ground floor shower room/WC within the existing utility room, reinstating previous door openings and installing a water-filled central heating system with oil-fired boiler located in the lean-to store to the west. | Marsland Manor Morwenstow Bude Cornwall EX23 9ST – **MPC Comment: Morwenstow Parish Council support this application.**

P2 [PA23/09990](#) | Sand School and Stables without compliance of condition 3 in relation to decision notice PA20/11529 dated 16.02.2021 without compliance with condition 1 decision PA23/02237 dated 21.06.2023. | Land East Of Valley View Woolley Morwenstow Bude EX23 9PW –

MPC Comment: Morwenstow Parish Council would like to be able to support any business within the Parish. Some concern was raised over the ridge height being seen from the main road (A39), detracting from the beauty of the valley. However, with the ground level being lower in that location, it is felt to be in keeping for that position.

P3 Any planning application received from Cornwall Council prior to the meeting – although the application below was received prior to the meeting – there was not enough time for plans to be considered. **Agreement with the Planning Officer Emma Venning to discuss this at the February monthly meeting.**

[PA23/10091](#) | Erection of an agricultural building. | Land North East of Woolley Morwenstow Bude Cornwall EX23 9PW

For information only:

- Awaiting decision:**

[PA23/08585](#) | Installation of an all-weather multi-use court surface with fencing and adjoining installation of a pump track with stone surface including a dedicated disabled parking space and skate area. | Community Centre Shop Morwenstow Bude Cornwall EX23 9SL

[PA23/08906](#) | Demolition of existing lean to greenhouse and existing dilapidated outbuilding and construction of new garage | Sunnyside Gooseham Morwenstow Bude Cornwall EX23 9PG

[PA23/06926](#) | Two Storey Side Extension with Solar Panels and a 2m natural stone garden wall to side and rear. | Higher Cross Crosstown Morwenstow Bude Cornwall EX23 9SR

[PA23/08433](#) | Proposed replacement dwelling | Highlands Shop Morwenstow Bude Cornwall EX23 9PE – **5 DAY PROTOCOL.**

- Cornwall Council Decision Approved/Withdrawn/Refused:**

[PA23/08701](#) | Reserved Matters application for a new dwelling (details following outline consent PA20/07104 (Appeal Ref APP/D0840/W/21/3273620) dated 07/09/2021 without compliance with condition 1 of decision PA22/08914 dated

	<p>02.12.2022. Lowena Woodford Bude Cornwall EX23 9JD - APPROVED.</p> <p>- PA23/07124 Single storey side extension to kitchen Burridge Farm Morwenstow Bude Cornwall EX23 9HS – APPROVED.</p> <p>PA23/08687 Outline application for the erection of a dwelling - all matters reserved Building And Land At Lower Brownspitt Farm Lower Brownspitt Farm Gooseham Bude Cornwall EX23 9PH – APPROVED.</p> <ul style="list-style-type: none"> • Pre-Application Advice given: <p>PA23/01272/PREAPP Pre-application advice for up to four detached dwelling houses along with access road and parking. Land West Of Woodridge Morwenstow Bude Cornwall EX23 9PW – ADVICE GIVEN.</p> <ul style="list-style-type: none"> • Appeal to Secretary of State: <p>23/00160/REF Construction of five detached dwellings. Land East Of West Beckon Close Shop Morwenstow Cornwall</p>
21.	Date of next monthly meeting – Wednesday 21 st February 2024.

With there being no further business – the Chairman closed the meeting at 9:30pm.